



## **St. Charles Sister Cities**

(IRS Approved 501c3 Corporation, FED 43-1688736)

### **Student Exchange Hosting Responsibilities**

All students hosting will have first consideration when selecting students to travel abroad.

#### Student & Parent Hosting Responsibilities:

- Pick up exchange student from the airport. A sign welcoming them is always nice.
- Provide a clean and comfortable place for the exchange student to sleep.
- Provide three meals a day unless it is noted on the itinerary "Lunch is provided by Sister Cities."
- Exchange students are to be at school when it starts even though a field trip may depart at a later time. Exchange students are to get to school the same way your child gets to school (bus, transported by family member, drives).
- Arrange for student to be picked up from school if a field trip arrives back to school after dismissal time. This is rare but it may happen and it will be noted on the itinerary.
- Care for student when not at school which includes weekends and any school holidays. Family or student fun activities are encouraged (example: Six Flags, movie, shopping, etc.)
- Notify district teacher in charge if the exchange student is ill and must miss school and/or be seen by a physician. Arrangements have been made in the event that an exchange student becomes ill or gets injured. Do NOT take a student to a doctor without calling the district teacher in charge.
- Arrange for exchange student to be taken to the airport at the end of the exchange. If during school hours, your child will be excused from school to say good bye! Transportation can be arranged for working parents.
- Although an exchange student may be old enough to drink alcohol or smoke in their country, they MUST obey all laws in Missouri/USA.
- Most exchange students are not old enough to drive in their country. For your safety, DO NOT let an exchange student drive your vehicle.
- All hosting families will be given a set of contact numbers. If any concerns arise, please feel free to call one of the numbers.